



Article I.

- A) The name of this association shall be the **Canadarago Snowtoppers Association, Inc.**

Article II.

The purpose of this organization shall be:

- A) To promote the safe, courteous, wise and lawful use of the snowmobile as a means of individual family recreation.
- B) To conduct ourselves in a proper, useful and sportsmanlike manner when using the snowmobile.
- C) To establish a liaison with State Agencies and landowners for the use of snow traveling as a form of winter recreation on public and private lands.
- D) To purchase or lease and to maintain and operate buildings, clubhouses or other structures as may be incidental to above purposes, and to buy and own or lease the necessary equipment for same.
- E) The club will be available to work with authorities in time of snow emergencies.

Article III.

- A) Membership will be open to any family or individual having an interest in Snowmobiling and in the purposes of this organization.
- B) Persons interested in joining this organization may review a copy of the current by-laws before they join, by visiting our website at <http://www.snowtoppers.org> and become familiar with the rules of the club.
- C) There will be two classes of membership: Individual/Family and Honorary/Landowner. Children seventeen (17) years and under shall be eligible to attend club functions, if their parents are members, but are not entitled to vote. At the first meeting of the club held in August following his or her eighteenth (18th) birthday, a child must join as an individual member in his or her own right. Family memberships include two adult members and children seventeen (17) and younger living in the same household. Honorary members may be admitted to the club by a unanimous vote of the Board of Directors or by a majority vote of the members present at any meeting. On all matters requiring a vote, each adult member shall be entitled to one vote. Honorary members shall not be allowed to vote, but Charter Honorary members shall be allowed to vote.
- D) The elected officers of the organization shall be:
1. President
 2. Vice President
 3. Secretary
 4. Treasurer



-
- E)* There shall be elected Officers and a Board of Directors whose members shall serve two (2) year terms in office. At the end of the two (2) years, the Secretary, Treasurer and elected Board Members can renew their term for an additional two (2) years. If from the membership new candidates wish to serve as Treasurer, Secretary or Board Members, an election will be held determining the new Officers and Board Members(s). The President at the May meeting of each season shall appoint a nominating committee. This committee shall present a slate of nominees for Officers and Board of Directors at the September meeting of the following season. Nomination for any office or board must be present at the meeting to accept the nomination, or have submitted a written acceptance of the nomination. Election of Officers and board of Directors shall take place at the October meeting.
- F)* No two (2) members of the same household may hold office at the same time.
- G)* Board of Directors shall consist of the following:
1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 5. Past President
 6. Two (2) Elected Members
- H)* Dues shall be charged members of this organization. Annual dues shall be thirty one dollars (\$31.00) for all members. Charter members will be honored with a free membership, which includes NYSSA fee. Dues must be paid for by the end of August, otherwise their name(s) will be dropped from the membership and mailing list until which time they rejoin. The fee will be set by the current club costs, which consist of twenty-nine dollars (\$29.00) Club fee and five-dollar (\$6.00) NYSSA fee for Individual/Family memberships.
- I)* Regular meetings will be held. Dates will be decided upon by the membership and notice of all regular meetings will be posted at www.snowtoppers.org. Special meetings may be called at any time by the President, or by the Board of Directors, or upon written notice to the President by any five (5) members in good standing. If in a special meeting, financial expenditure is required, the Board of Directors will decide upon final approval of monetary value.
- J)* The order of business at a regular meeting is a follows:
1. Pledge of Allegiance to the flag.
 2. Attendance Sheet.
 3. Reading of the Club Purpose by the Secretary (Sept., Dec., and March).
 4. Reading of the Minutes from the last meeting.
 5. Reading of the Correspondence received since the last meeting.
 6. Reading of the Treasurers report.
 7. Approval of bills by the Treasurer and the membership.
 8. Reports of the Board and/or Standing Committees.
 9. Reports of Special Committees.
 10. Old Business.
 11. New Business.

12. Pat Crist Memorial 20 Week Raffle and 50/50 Raffle.
 13. Adjournment and "Next meeting will be held..."
 14. Acceptance of new or rejoining members.
- K)* Election of Officers and Board Members shall be by secret ballot. Other voting shall be by a show of hands unless otherwise designated by the President.
- L)* Every snowmobile operated by a club member must be properly registered and /or licensed according to the Laws of the State of New York.

Article IV.

- A)* All members of the organization shall abide by these by-laws and with the purpose of the club. Violation of this, or conduct prejudicial to the best interest of this organization shall constitute just reason for suspension or expulsion. Such action shall require a 5/7 vote of the Board of Directors. The Secretary must send notice of charges in writing to the person in question, at least five (5) days prior to the date for the action of the Board. Such member shall have the right to present his/her defense at the meeting of the Board. The member or members making the charges must also be present. Any member having just cause for a serious complaint against another member or members must notify the President, who will then call a special meeting of the Board of Directors.

Article V.

- A)* Members shall be urged to attend at least three (3) meetings during the season.
- B)* New members joining the organization must be members for three (3) meeting months before they can attend any club function at the special club prices. A member of the club must have paid his/her dues for the year in order to be eligible to participate in election of Officers and Board members.
- C)* Members in good standing must attend three (3) meetings during the season prior to any function the club sponsors if they wish to attend the function either free or at whatever price the club sets for the members, unless the person is excused by the Board.

Article VI.

- A)* It is the obligation of each member to report any wrongdoing he sees on the part of any snowmobile owner or operator, including club members, and such wrongdoing shall be reported by the club to the New York State Conservation Department.

Article VII.

- A)* Any committee set up for any purpose shall have full authority, within the framework of these by-laws to decide how that event or purpose shall be conducted, unless there is valid objection by at least two-thirds (2/3rds) of the membership present at the meeting.
- B)* A chairman shall be appointed for each committee at the time the committee is formed.
- C)* Members appointed or volunteering to be on any committee shall be required to serve on that committee. Members who are unable to serve on a committee for any reason must make these intentions known at the time of the appointment.



- D) Each committee shall have a monetary limit set for it by the membership, at the time of the appointment of the committee, unless otherwise designated at the time of the appointment.

Article VIII.

- A) Any Officer, Board member, or committee person who does not fulfill his obligations in a satisfactory manner may be removed from office by a five-sixths (5/6ths) vote of the Board of Directors. The person in question will be notified in writing, by the Secretary, and may be present at the meeting of the Board to defend himself.

Article IX.

- A) The board of Directors shall meet at least one (1) time before the April meeting, during the season, which is from August to June, inclusive.

Article X.

- A) The Treasurer's books shall be audited one (1) time a year. Board members shall audit the books at the regular meeting of the Board of Directors. Two (2) auditors shall be appointed by the President from the membership at the start of each year at the September meeting.

Article XI.

- A) The Secretary shall be chairperson of a Sunshine Committee. The Secretary may appoint additional members to this committee. The Sunshine Committee shall send a card to any member who is hospitalized. In the event of the death of a club member the Sunshine Committee shall send flowers, a mass card, or make a charitable donation in the memory of the deceased. The value of such remembrance is not to exceed \$75.00. In the event of a death in the immediate family of a club member the Sunshine Committee shall send a sympathy card.

Article XII.

- A) The Board of Directors shall make all decisions regarding Rules and Regulations on equipment purchased by the Canadarago Snowtoppers. It will be the responsibility of the Board of Directors to maintain and enforce these rules. Any expenditure made by the Board of Directors on or for the purchased equipment must be brought before the membership at the next scheduled meeting and approved by the members present.
- B) All members operating grooming equipment must abide by the Canadarago Snowtoppers Association, Inc Grooming Policy and Program Plan.

Article XIII.

Land and Building

- A) Board Members shall be in charge of maintaining and regulating any use of the Canadarago Snowtoppers' building(s) and land(s). Any decisions by Board Members will be brought back to club membership for approval.